



Application Form
2010-2011

Education For Life

CHA APPLICATION CHECKLIST

STEP 1 Come in for a visit

Call the Admissions Office at 858-566-1996 x1204 and arrange a visit to the CHA campus.

STEP 2 The Application: Complete the application form and return to CHA.

Your application is not complete without the following items:

- Non-refundable application fee of \$600 There is a \$600 registration fee for all applicants. It must be enclosed with this completed application to begin processing. The registration fee is refundable ONLY if your child is not admitted to CHA. Please make the checks payable to Chabad Hebrew Academy
- Completed questionnaires and application submitted

STEP 3 Tuition Assistance: Families wishing to apply for financial aid should follow the following steps:

- Completion of the PSAS forms
- Submittal of the PSAS \$20 fee
- Funds are awarded once a month as funds are available
- Parents meet with financial aid director for signature and acceptance

STEP 4 The Interview: Once your admission application is submitted, you will be scheduled for:

- A parent interview
- A student assessment (Primary grades are typically assessed in the classroom environment)

STEP 5 Tuition Fees and Schedules:

- Fees and Schedules initialed and signed
- FACTS Tuition Management Account to be set up by the parent
- First Payment

STEP 6 Letters of Recommendation: Print your child's name, age and date of birth on the forms and fill out the top portion. Please give the following documents to your child's current school:

- Parent authorization for release of student records (all applicants)
- Confidential recommendation form (all applicants)
- Return Envelopes
- Confidential Teacher Recommendation forms (1st – 8th grade applicants)

STEP 7 Admission Decision: Decision Letters will be mailed within 60 days of application completion.

New Student Application

STUDENT INFORMATION

Applicant's Legal Name: _____ Grade Entering 10/11: _____ Birth Date: / /

Preferred Name: _____ Primary Email Address _____

Home Address: _____

City: _____ State: _____ Zip: _____

CURRENT SCHOOL:

Name of School: _____ Dates of Attendance: _____

Address: _____

Name of School District: _____ Principal/Head: _____

School Phone Number: _____ Current Teacher: _____

SCHOOLS PREVIOUSLY ATTENDED:

Name of School: _____ Dates of Attendance: _____

Name of School: _____ Dates of Attendance: _____

PARENT INFORMATION

Mother's Name _____ Father's Name _____

Address _____ Address _____

Home Phone (____) _____ Home Phone (____) _____

Mother's cell(____) _____ Father's cell(____) _____

Occupation _____ Occupation _____

Employer _____ Employer _____

Work Phone (____) _____ Work Phone (____) _____

E-mail _____ E-mail _____

Parents are: (circle if applicable): Married Separated Divorced Single Mother Remarried
Father Remarried Mother Deceased Father Deceased

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Applicant Lives With: _____ Financially Responsible Party: _____

Synagogue Affiliation: _____

Is the applicant adopted? (please circle) Yes No

Was the applicant converted? (please circle) Yes No

Siblings:

Name: _____ Birth Date: / / Current School: _____

Name: _____ Birth Date: / / Current School: _____

Name: _____ Birth Date: / / Current School: _____

Please list any friends or relatives who have attended Chabad Hebrew Academy:

Name: _____ Relationship: _____ Class of: _____

Name: _____ Relationship: _____ Class of: _____

Name: _____ Relationship: _____ Class of: _____

Name: _____ Relationship: _____ Class of: _____

STUDENT INFORMATION

Please describe the educational environment that you are seeking for your child. _____

Why are you interested in CHA for your child?. _____

What would you like us to know about your child? _____

What are your expectations of your child's CHA educational experience? _____

How would you describe your child's academic performance to date?. _____

Tell us about any special interests/talent in music, art, religion, athletics, academics that your child has. _____

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STUDENT INFORMATION:

How would you describe your child's personality? _____

Has your child ever received educational support or tutoring outside the school setting? _____ What was the result? _____

Is there a significant incident, major event or experience (relocation, change in the family, loss of a loved one) that has occurred during your child's lifetime that may help us better understand your child? _____

Please describe any special requirements that your child may have. (e.g. medications, attention to allergies, dietary restrictions, etc.) _____

(Please circle your answer)

1. **Academic potential**

limited fair good outstanding

2. **Academic achievement**

considerably below as expected better than tests far above expectations

3. **Effort/drive**

limited sporadic usually good maximum

4. **Study habits**

poor fair good excellent

5. **Ability to work in a group**

has great difficulty sometimes difficult usually effective always works well

6. **Ability to work alone**

needs much help needs help frequently occasional assistance always works well

7. **Participation in discussion**

rarely contributes wants to dominate contributes occasionally joins in readily

8. **Curiosity**

little occasional consistent marked

9. **Reads for pleasure**

rarely if prodded occasionally frequently

10. **Written expression/content**

poor limited good excellent

11. **Written expression/mechanics**

poor limited good excellent

12. **Ability to express ideas orally**

limited has some difficulty good exceptional

13. **Imagination**

little fair active highly imaginative

14. **Use of time**

uses poorly occasionally wastes usually uses well always uses well

15. Follows directions	rarely	needs much explanation	occasionally needs help	quickly and effectively
16. Critical thinking	limited	consistent with age	often perceptive	exceptionally perceptive
17. Seeks help when needed	rarely	occasionally	usually	always
18. Attention span	easily distracted	occasionally distracted	usually good	exceptionally attentive
19. Maturity in terms of age/grade	very immature	somewhat immature	mature	impressive
20. Personality	withdrawn	shy/reserved	warm	effusive
21. Integrity	questionable	usually trustworthy	trustworthy	highly developed
22. Consideration of others	rarely considerate	usually considerate	considerate	unusually thoughtful
23. Social adjustment with peers	relates poorly	has occasional problems	healthy relationships	extremely popular
24. Leadership potential	may follow	leads when given responsibility	seeks opportunity and uses well	a natural leader
25. Initiative	never initiates	rarely shows initiative	occasionally initiates	often initiates
26. Classroom conduct	frequent disruptions	occasional misconduct	usually good behavior	good conduct
27. Stability	easily frustrated	seeks much attention	somewhat tense	stable
28. Sense of humor	rarely laughs or smiles	fair	good	delightful

FAMILY INFORMATION:

1. Communication with school	rarely	sometimes	usually	always
2. Attendance at school functions	rarely	sometimes	usually	always
3. Cooperation with school rules	rarely	sometimes	usually	always
4. Cooperation with faculty/ administration	rarely	sometimes	usually	always
5. Fulfillment of financial responsibilities	n/a	sometimes	usually	always
6. Participation in school community	never	seldom	when given opportunity	very involved
7. Participation in child's education	rare	sometimes	usually	very involved

How did you hear about Chabad Hebrew Academy?

We were referred to Chabad Hebrew Academy by the _____ family.

Parent Signature: _____

Date: _____

STUDENT APPLICATION
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FINANCIAL INFORMATION

Registration Fee:

There is a non-refundable \$600 application fee for all applicants due with the submission of this application for re-enrollment. It must be enclosed with this completed application to begin processing. The registration fee is refundable ONLY if your child is not admitted to CHA by the school. Please make all checks payable to Chabad Hebrew Academy.

Tuition Fees:

Grades	2010/2011 Tuition Rate
K	\$10,850
1-5	\$13,795
6-8	\$14,900

\$600 Registration Fee is not included in tuition amount.

Payment Schedule: (Please circle and initial your desired payment schedule)

Schedule A: The full year's tuition is paid by February 12, 2010. Families who elect Schedule A will receive an additional 1.5% discount. Direct payment can be made to CHA by check or credit card. A 3% additional charge will be made to those who pay by credit card. _____ (Agreed By)

Schedule B: 3 equal payments of the full year's tuition on February 2010, May 2010 and November 2010. First payment is made directly to CHA. Enrollment in a FACTS tuition account is mandatory to complete the application. The 2 remaining payments of May 2010 and November 2010 will be processed by FACTS. _____ (Agreed By)

Schedule C: 10 installments of the total tuition amount with the first payment made directly to CHA by February 12th, 2010 and deposited on February 12. Enrollment in a FACTS tuition account by February, 2010 is mandatory to complete the application. The 9 remaining payments from March 2010 through November 2010 will be processed by FACTS. _____ (Agreed By)

FACTS Tuition Account

Please enroll in a FACTS tuition account by clicking on the e-cashier logo at www.chasd.org/tuition_fees.html or by requesting paper forms at the CHA Business Office.

Please check here if you would like to receive an application for Financial Aid. A Financial Aid packet will be mailed to you. Applying for financial aid will not affect your child's admission to Chabad Hebrew Academy.

Other Tuition Discounts:

Chabad Hebrew Academy offers tuition discounts to those students who fall into the following categories:

1. Families who enroll three or more students in Chabad Hebrew Academy will receive a 20% multiple child discount on the tuition of the third and fourth child. Each child enrolled beyond the fourth child will receive a 50% tuition discount. The discount will be deducted from the youngest child/ren's tuition.
2. Children of Chabad Hebrew Academy faculty and staff automatically receive a 20% discount for each child.

Method of Payment – FACTS Tuition Management Services:

CHA utilizes FACTS Tuition Management Services for collecting and processing all tuition and fees. FACTS charges \$45 annually to process payment. There is a \$25 charge for any payment returned from the bank or NSF. For those who use credit cards, there is a 2.5% fee. Please enroll in a FACTS tuition account by clicking on the e-cashier logo at www.chasd.org/tuition_fees.html or by requesting paper forms at the CHA Business Office. If you would like to pay FACTS by credit card, please contact the school business office. Families who choose to pay the balance of tuition in full by February 12, 2010 are not required to set up a FACTS account.

The privileges of Chabad Hebrew Academy will be denied to any student whose parents fail in their financial obligations to the school. The school reserves the right to withhold transcripts and/or grades, to deny attendance, and to dismiss students whose accounts include excessive overdue balances. (An excessive overdue balance includes being behind in payment for two or more months.) A late payment fee of 1.5% per month (18% per year) will be applied to any overdue accounts. The late payment fee is applied automatically to student accounts on the first day of each month for any outstanding balances from prior months. Unpaid accounts will be subject to legal action for collection. Parents/guardians will be responsible for any/all legal and collection costs incurred by the school.

Referrals:

We would like to thank our parents for their dedication and commitment to CHA. Our school's mission is to provide a meaningful and positive Jewish foundation for the leaders of tomorrow. A strong CHA enrollment benefits all aspects of the school and allows many more students to receive a valuable Jewish education. CHA is honored to provide a \$500 tuition credit upon referral of any family that results in enrollment in Kindergarten through 8th Grade. CHA will provide a \$250 credit for every referral that results in a families enrollment in preschool. A \$250 tuition credit will be provided to the referring family for all newly enrolling Kindergarten through 8th grade families requesting tuition assistance. Only one referring family name may be written on each new family enrollment form and only one family will be issued the tuition credit. Newly enrolling families with both K-8 and preschool children will result in one tuition credit totaling \$500.

Transportation:

Transportation is available from La Jolla and Carmel Valley. The annual Transportation Fee for parents who sign their student up on or before February 12, 2010 is \$1050 per child. For those who sign up after February 12, 2010, the annual fee is \$1250. Space is limited. Transportation is also available from Oceanside and South Bay/Chula Vista. Please contact the office for more information.

Financial Aid:

Financial Aid is available on a limited basis. In order to qualify for financial aid, the registration packet and financial aid application must be completed, signed and returned with the non-refundable registration fee of \$600, on or before February 5th, 2010. Families of applying students will be notified as soon as possible regarding their financial aid grant. If the applicant does not receive a scholarship, the \$600 registration fee will be returned.

TUITION CONTRACT
2010-2011

All tuition is payable in advance unless the parent has made arrangements to participate in the FACTS three payment or ten payment plan. Enrollment is for the academic year that begins on August 24, 2010 and ends on June 17, 2011. Tuition payments must begin on February 12, 2010. If a student is accepted and enrolls after February 12, upon enrollment, parents must remit all tuition payments missed between February 12, 2010 and the enrollment date. (Parent or guardian is asked to initial here to indicate agreement. _____)

Enrollment for the 2010-2011 academic year may be cancelled by submitting a written cancellation notice prior to May 1, 2010. Registration fees are non-refundable. If enrollment is cancelled after May 1, 2010, the parent or guardian is obligated to pay the equivalent of three months tuition. If cancellation occurs after July 1, 2010, the parent or guardian is responsible for the full years' tuition. (Parent or guardian is asked to initial here to indicate agreement. _____)

Payment of the registration fee reserves a place for your child for the 2010-2011 school year. Enrollment is not considered final, however, until arrangements for payment of all tuition and fees has been finalized, and this contract has been signed by the family and a representative of Chabad Hebrew Academy. (Parent or guardian is asked to initial here to indicate agreement. _____)

FACTS account enrollment. For your convenience, CHA utilizes FACTS for tuition collection services. All families electing to pay for school tuition in more than one payment must have a fully set up and completed FACTS account before admission is considered final. If any changes of account information are required, please notify the CHA Finance Office. (Parent or guardian is asked to initial here to indicate agreement. _____)

1.	Registration	\$600
2.	Tuition for above named student to attend Chabad Hebrew Academy	\$ _____
FEES:		
3.	CHA Annual Campaign to support the CHA Educational Endowment, Long Range Planning, and Facilities Fund. Fully Tax Deductable.	\$500 (One per family)
4.	Technology Financing Fee (Kindergarten through 8th grade)	\$250
5.	Transportation Fee (if applicable)	\$ _____
Total:		\$ _____

PAYMENT INFORMATION

Please find my full tuition payment for the Schedule **A** payment plan or my first payment for Schedule: **B C** (please circle one schedule above)

Method of Payment (Please check one)

<input type="checkbox"/>	Check	Number: _____	
<input type="checkbox"/>	Credit Card	Number: _____	Expiration Date: _____
<input type="checkbox"/>		V code: _____	Billing Zip Code: _____

By signing this application, I/We agree to be bound by the stated terms and conditions, and I/We hereby acknowledge that all the information provided is accurate and complete. I/We agree to pay all tuition and fees as stated.

Father's /Guardian's Signature

Mother's/Guardian's Signature

Date

Please return this enrollment packet and your registration fee to:

**Director of Admissions
Ms. Marci Germain
Chabad Hebrew Academy
10785 Pomerado Road
San Diego, CA 92131
Tel. 858 566 1996 ext. 1204
Fax 858 695 3787**

ADMISSIONS CHECKLIST

- Completed and signed enrollment contract
- Registration Fee
- Tuition Fees and Schedules initialed and signed
- First Tuition Installment made out to CHA (Schedule B or C)
- FACTS account completed and verified

If you have any further questions, please feel free to contact:

**Director of Admissions
Ms. Marci Germain
858-566-1996 ext 1204
mgermain@chasd.org**

**Admissions Co-ordinator
Ms. Lisa Markman
858-566-1996 ext 1204
admission@chasd.org**

**Business Office
Ms. Dina Carlebach
858-566-1996 ext 1219
ndcarlebach@chasd.org**

**Financial Aid Co-ordinator
Rabbi Shmuel Eber
858-566-1996 ext 1217
seber@chasd.org**

**Head of School
Rabbi Josef Fradkin
jfradkin@chasd.org**

**Principal
Ms. Bonnie Corduan
bcorduan@chasd.org**