



Application Form  
2011-2012

*Education For Life*



## CHA APPLICATION CHECKLIST

### STEP 1 **Come in for a visit**

Call the Admissions Office at 858-566-1996 x1204 and arrange a visit to the CHA campus.

### STEP 2 **The Application:** Complete the application form and return to CHA.

Your application is not complete without the following items:

-Non-refundable application deposit of \$600 for all applicants.

It must be enclosed with this completed application to begin processing.

The application deposit is refundable **ONLY** if your child is not admitted by the school.

Please make the checks payable to Chabad Hebrew Academy

-Completed questionnaires and application submitted

### STEP 3 **Tuition Assistance:** Families wishing to apply for financial aid should follow the following steps:

-Completion of the PSAS forms

-Submittal of the PSAS \$20 fee

-Funds are awarded once a month as funds are available

-Parents meet with financial aid director for signature and acceptance

### STEP 4 **The Interview:** Once your admission application is submitted, you will be scheduled for:

-A parent interview

-A student assessment (Primary grades are typically assessed in the classroom environment)

### STEP 5 **Tuition Fees and Schedules:**

-Fees and Schedules initialed and signed

-FACTS Tuition Management Account to be set up by the parent

-First Payment

### STEP 6 **Letters of Recommendation:** Print your child's name, age and date of birth on the forms and fill out the top portion. Please give the following documents to your child's current school:

-Parent authorization for release of student records (all applicants)

-Confidential recommendation form (all applicants)

-Return Envelopes

-Confidential Teacher Recommendation forms (1st – 8th grade applicants)

### STEP 7 **Admission Decision:** Decision Letters will be mailed within 60 days of application completion.

# New Student Application

## STUDENT INFORMATION

Applicant's Legal Name: \_\_\_\_\_ Grade Entering 11/12: \_\_\_\_\_ Birth Date:     /     /

Preferred Name: \_\_\_\_\_ Primary Email Address \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## CURRENT SCHOOL:

Name of School: \_\_\_\_\_ Dates of Attendance: \_\_\_\_\_

Address: \_\_\_\_\_

Name of School District: \_\_\_\_\_ Principal/Head: \_\_\_\_\_

School Phone Number: \_\_\_\_\_ Current Teacher: \_\_\_\_\_

## SCHOOLS PREVIOUSLY ATTENDED:

Name of School: \_\_\_\_\_ Dates of Attendance: \_\_\_\_\_

Name of School: \_\_\_\_\_ Dates of Attendance: \_\_\_\_\_

## PARENT INFORMATION

Mother's Name \_\_\_\_\_ Father's Name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_

Mother's cell(\_\_\_\_) \_\_\_\_\_ Father's cell(\_\_\_\_) \_\_\_\_\_

Occupation \_\_\_\_\_ Occupation \_\_\_\_\_

Employer \_\_\_\_\_ Employer \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_

E-mail \_\_\_\_\_ E-mail \_\_\_\_\_

Parents are: (circle if applicable): Married    Separated    Divorced    Single    Mother Remarried  
Father Remarried    Mother Deceased    Father Deceased

STUDENT APPLICATION  
2011-2012

Applicant Lives With: \_\_\_\_\_ Financially Responsible Party: \_\_\_\_\_

Synagogue Affiliation: \_\_\_\_\_

Is the applicant adopted? (please circle)      Yes      No

Was the applicant converted? (please circle)      Yes      No

Siblings:

Name: \_\_\_\_\_ Birth Date:   /   /   Current School: \_\_\_\_\_

Name: \_\_\_\_\_ Birth Date:   /   /   Current School: \_\_\_\_\_

Name: \_\_\_\_\_ Birth Date:   /   /   Current School: \_\_\_\_\_

Please list any friends or relatives who have attended Chabad Hebrew Academy:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Class of: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Class of: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Class of: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Class of: \_\_\_\_\_

STUDENT INFORMATION

Please describe the educational environment that you are seeking for your child. \_\_\_\_\_

\_\_\_\_\_

Why are you interested in CHA for your child? \_\_\_\_\_

\_\_\_\_\_

What would you like us to know about your child? \_\_\_\_\_

\_\_\_\_\_

What are your expectations of your child's CHA educational experience? \_\_\_\_\_

\_\_\_\_\_

How would you describe your child's academic performance to date? \_\_\_\_\_

\_\_\_\_\_

Tell us about any special interests/talent in music, art, religion, athletics, academics that your child has. \_\_\_\_\_

\_\_\_\_\_

STUDENT APPLICATION  
2011-2012

STUDENT INFORMATION:

How would you describe your child's personality? \_\_\_\_\_

Has your child ever received educational support or tutoring outside the school setting? \_\_\_\_\_ What was the result? \_\_\_\_\_

Is there a significant incident, major event or experience (relocation, change in the family, loss of a loved one) that has occurred during your child's lifetime that may help us better understand your child? \_\_\_\_\_

Please describe any special requirements that your child may have. (e.g. medications, attention to allergies, dietary restrictions, etc.) \_\_\_\_\_

(Please circle your answer)

1. **Academic potential**

limited                                      fair                                      good                                      outstanding

2. **Academic achievement**

considerably below                      as expected                      better than tests                      far above expectations

3. **Effort/drive**

limited                                      sporadic                                      usually good                                      maximum

4. **Study habits**

poor                                      fair                                      good                                      excellent

5. **Ability to work in a group**

has great difficulty                      sometimes difficult                      usually effective                      always works well

6. **Ability to work alone**

needs much help                      needs help frequently                      occasional assistance                      always works well

7. **Participation in discussion**

rarely contributes                      wants to dominate                      contributes occasionally                      joins in readily

8. **Curiosity**

little                                      occasional                                      consistent                                      marked

9. **Reads for pleasure**

rarely                                      if prodded                                      occasionally                                      frequently

10. **Written expression/content**

poor                                      limited                                      good                                      excellent

11. **Written expression/mechanics**

poor                                      limited                                      good                                      excellent

12. **Ability to express ideas orally**

limited                                      has some difficulty                      good                                      exceptional

13. **Imagination**

little                                      fair                                      active                                      highly imaginative

14. **Use of time**

uses poorly                                      occasionally wastes                      usually uses well                      always uses well

- |   |                         |                                 |                                 |                          |
|---|-------------------------|---------------------------------|---------------------------------|--------------------------|
| 15. <b>Follows directions</b>             | rarely                  | needs much explanation          | occasionally needs help         | quickly and effectively  |
| 16. <b>Critical thinking</b>              | limited                 | consistent with age             | often perceptive                | exceptionally perceptive |
| 17. <b>Seeks help when needed</b>         | rarely                  | occasionally                    | usually                         | always                   |
| 18. <b>Attention span</b>                 | easily distracted       | occasionally distracted         | usually good                    | exceptionally attentive  |
| 19. <b>Maturity in terms of age/grade</b> | very immature           | somewhat immature               | mature                          | impressive               |
| 20. <b>Personality</b>                    | withdrawn               | shy/reserved                    | warm                            | effusive                 |
| 21. <b>Integrity</b>                      | questionable            | usually trustworthy             | trustworthy                     | highly developed         |
| 22. <b>Consideration of others</b>        | rarely considerate      | usually considerate             | considerate                     | unusually thoughtful     |
| 23. <b>Social adjustment with peers</b>   | relates poorly          | has occasional problems         | healthy relationships           | extremely popular        |
| 24. <b>Leadership potential</b>           | may follow              | leads when given responsibility | seeks opportunity and uses well | a natural leader         |
| 25. <b>Initiative</b>                     | never initiates         | rarely shows initiative         | occasionally initiates          | often initiates          |
| 26. <b>Classroom conduct</b>              | frequent disruptions    | occasional misconduct           | usually good behavior           | good conduct             |
| 27. <b>Stability</b>                      | easily frustrated       | seeks much attention            | somewhat tense                  | stable                   |
| 28. <b>Sense of humor</b>                 | rarely laughs or smiles | fair                            | good                            | delightful               |

FAMILY INFORMATION:

- |   |        |           |                           |               |
|---|--------|-----------|---------------------------|---------------|
| 1. <b>Communication with school</b>                     | rarely | sometimes | usually                   | always        |
| 2. <b>Attendance at school functions</b>                | rarely | sometimes | usually                   | always        |
| 3. <b>Cooperation with school rules</b>                 | rarely | sometimes | usually                   | always        |
| 4. <b>Cooperation with faculty/<br/>administration</b>  | rarely | sometimes | usually                   | always        |
| 5. <b>Fulfillment of financial<br/>responsibilities</b> | n/a    | sometimes | usually                   | always        |
| 6. <b>Participation in school<br/>community</b>         | never  | seldom    | when given<br>opportunity | very involved |
| 7. <b>Participation in child's<br/>education</b>        | rare   | sometimes | usually                   | very involved |

How did you hear about Chabad Hebrew Academy?

We were referred to Chabad Hebrew Academy by the \_\_\_\_\_ family.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

STUDENT APPLICATION  
2011-2012

FINANCIAL INFORMATION

**Application Deposit:**

There is a non-refundable \$600 due with the submission of this application for re-enrollment. It must be enclosed with this completed application to begin processing. The application deposit is refundable ONLY if your child is not admitted to CHA by the school. Please make all checks payable to Chabad Hebrew Academy.

**Tuition Fees:**

Grades	2011/2012 Tuition Rate
K	\$11,000
1-5	\$14,200
6-8	\$15,350

\$600 Application Deposit is not included in tuition amount.

Payment Schedule: (Please circle and initial your desired payment schedule)

**Schedule A:** The full year's tuition is paid by February 11, 2011. Families who elect Schedule A will receive an additional 1.5% discount. Direct payment can be made to CHA by check or credit card. A 3% additional charge will be made to those who pay by credit card. \_\_\_\_\_ (Agreed By)

**Schedule B:** 3 equal payments of the full year's tuition on February 11, 2011, May 2011 and November 2011. First payment is made directly to CHA. Enrollment in a FACTS tuition account is mandatory to complete the application. The 2 remaining payments of May 2011 and November 2011 will be processed by FACTS. \_\_\_\_\_ (Agreed By)

**Schedule C:** 10 installments of the total tuition amount with the first payment made directly to CHA by February 11th, 2011 and deposited on February 11. Enrollment in a FACTS tuition account by February 11, 2011 is mandatory to complete the application. The 9 remaining payments from March 2011 through November 2011 will be processed by FACTS. \_\_\_\_\_ (Agreed By)

**FACTS Tuition Account:**

Please enroll in a FACTS tuition account by clicking on the e-cashier logo at [www.chasd.org/tuition\\_fees.html](http://www.chasd.org/tuition_fees.html) or by requesting paper forms at the CHA Business Office.

Please check here if you would like to receive an application for Financial Aid. A Financial Aid packet will be mailed to you. Applying for financial aid will not affect your child's admission to Chabad Hebrew Academy.

**Other Tuition Discounts:**

Chabad Hebrew Academy offers tuition discounts to those students who fall into the following categories:

1. Families who enroll three or more students in Chabad Hebrew Academy will receive a 20% multiple child discount on the tuition of the third and fourth child. Each child enrolled beyond the fourth child will receive a 50% tuition discount. The discount will be deducted from the youngest child/ren's tuition. Infant program not included.
2. Children of Chabad Hebrew Academy faculty and staff automatically receive a 20% discount for each child.

**Method of Payment – FACTS Tuition Management Services:  
One agreement per family**

CHA utilizes FACTS Tuition Management Services for collecting and processing all tuition and fees. FACTS charges \$45 annually to process payment. There is a \$25 charge for any payment returned from the bank or NSF. For those who use credit cards, there is a 2.5% fee. Please enroll in a FACTS tuition account by clicking on the e-cashier logo at [www.chasd.org/tuition\\_fees.html](http://www.chasd.org/tuition_fees.html) or by requesting paper forms at the CHA Business Office. If you would like to pay FACTS by credit card, please contact the school business office. Families who choose to pay the balance of tuition in full by February 11, 2011 are not required to set up a FACTS account.

The privileges of Chabad Hebrew Academy will be denied to any student whose parents fail in their financial obligations to the school. The school reserves the right to withhold transcripts and/or grades, to deny attendance, and to dismiss students whose accounts include excessive overdue balances. (An excessive overdue balance includes being behind in payment for two or more months.) A late payment fee of 1.5% per month (18% per year) will be applied to any overdue accounts. The late payment fee is applied automatically to student accounts on the first day of each month for any outstanding balances from prior months. Unpaid accounts will be subject to legal action for collection. Parents/guardians will be responsible for any/all legal and collection costs incurred by the school.

**Referrals:**

We would like to thank our parents for their dedication and commitment to CHA. Our school's mission is to provide a meaningful and positive Jewish foundation for the leaders of tomorrow. A strong CHA enrollment benefits all aspects of the school and allows many more students to receive a valuable Jewish education. CHA is honored to provide a \$500 tuition credit upon referral of any family that results in enrollment in Kindergarten through 8th Grade. CHA will provide a \$250 credit for every referral that results in a families enrollment in preschool. A \$250 tuition credit will be provided to the referring family for all newly enrolling Kindergarten through 8th grade families requesting tuition assistance. Only one referring family name may be written on each new family enrollment form and only one family will be issued the tuition credit. Only one referring family name may be written on each new family enrollment form and only one family will be issued the tuition credit. Newly enrolling families with both K-8 and preschool children will result in one tuition credit totaling \$500.

**Transportation:**

Transportation is available from La Jolla and Carmel Valley. The annual Transportation Fee for parents who sign their student up on or before February 11, 2011 is \$1,100 per child. For those who sign up after February 11, 2011, the annual fee is \$1,350. Space is limited. Transportation is also available from Oceanside and South Bay/Chula Vista. Please contact the office for more information.

**Financial Aid:**

Financial Aid is available on a limited basis. In order to qualify for financial aid, the registration packet and financial aid application must be completed, signed and returned with the non-refundable application deposit of \$600, on or before February 4th, 2011. Families of applying students will be notified as soon as possible regarding their financial aid grant. If the applicant does not receive a scholarship, the \$600 application deposit will be returned.

TUITION CONTRACT  
2011-2012

All tuition is payable in advance unless the parent has made arrangements to participate in the FACTS three payment or ten payment plan. Enrollment is for the academic year that begins August 30th, 2011 and ends June 20th, 2012. Tuition payments must begin on February 11, 2011. If a student is accepted and enrolls after February 11, upon enrollment, parents must remit all tuition payments missed between February 11, 2011 and the enrollment date. (Parent or guardian is asked to initial here to indicate agreement. \_\_\_\_\_)

Enrollment for the 2011-2012 academic year may be cancelled by submitting a written cancellation notice prior to May 1, 2011. Application Deposits are non-refundable. If enrollment is cancelled after May 1, 2011, the parent or guardian is obligated to pay the equivalent of three months tuition. If cancellation occurs after July 1, 2011, the parent or guardian is responsible for the full years' tuition. (Parent or guardian is asked to initial here to indicate agreement. \_\_\_\_\_)

Payment of the Application Deposit reserves a place for your child for the 2011-2012 school year. Enrollment is not considered final, however, until arrangements for payment of all tuition and fees has been finalized, and this contract has been signed by the family and a representative of Chabad Hebrew Academy. (Parent or guardian is asked to initial here to indicate agreement. \_\_\_\_\_)

**FACTS account enrollment.** For your convenience, CHA utilizes FACTS for tuition collection services. All families electing to pay for school tuition in more than one payment must have a fully set up and completed FACTS account before admission is considered final. If any changes of account information are required, please notify the CHA Finance Office. (Parent or guardian is asked to initial here to indicate agreement. \_\_\_\_\_)

1.	Application Deposit	\$600
2.	Tuition for above named student to attend Chabad Hebrew Academy	\$_____
<b>FEES:</b>		
3.	CHA Annual Campaign to support the CHA Educational Endowment, Long Range Planning, and Facilities Fund. Fully Tax Deductible.	\$500 (One per family)
4.	Technology Financing Fee (Kindergarten through 8th grade)	\$250
5.	Transportation Fee (if applicable)	\$_____
<b>Total:</b>		<b>\$_____</b>

PAYMENT INFORMATION

Please find my full tuition payment for the Schedule **A** payment plan or my first payment for Schedule: **B C** (please circle one schedule above)

**Method of Payment** (Please check one)

<input type="checkbox"/>	Check	Number: _____	
<input type="checkbox"/>	Credit Card	Number: _____	Expiration Date: _____
		V code: _____	Billing Zip Code: _____

**By signing this application, I/We agree to be bound by the stated terms and conditions, and I/We hereby acknowledge that all the information provided is accurate and complete. I/We agree to pay all tuition and fees as stated.**

Father's /Guardian's Signature	Mother's/Guardian's Signature	Date

**Please return this enrollment packet and your application deposits to:**

**Office of Admissions  
Chabad Hebrew Academy  
10785 Pomerado Road  
San Diego, CA 92131  
Tel. 858 566 1996 ext. 1204  
Fax 858 695 3787**

- ADMISSIONS CHECKLIST**
- Completed and signed enrollment contract
  - Application Deposit
  - Tuition Fees and Schedules initialed and signed
  - First Tuition Installment made out to CHA (Schedule B or C)
  - FACTS account completed and verified

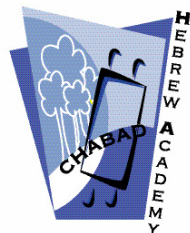
**If you have any further questions, please feel free to contact:  
Admissions Office  
858-566-1996 ext 1204  
admissions@chasd.org**

**Business Office  
Ms. Dina Carlebach  
858-566-1996 ext 1219  
ndcarlebach@chasd.org**

**Financial Aid Co-ordinator  
Rabbi Shmuel Eber  
858-566-1996 ext 1217  
seber@chasd.org**

**Head of School  
Rabbi Josef Fradkin  
jfradkin@chasd.org**

**Principal  
Ms. Bonnie Corduan  
bcorduan@chasd.org**



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